

Phil Norrey
Chief Executive

To: The Chairman and Members of
the Corporate Services
Scrutiny Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 17 June 2016
Please ask for : Karen Strahan on 01392 382264

Email: karen.strahan@devon.gov.uk

CORPORATE SERVICES SCRUTINY COMMITTEE

Monday, 27th June, 2016

A meeting of the Corporate Services Scrutiny Committee is to be held on the above date at 2.00 pm in the County Hall, Topsham Road, Exeter, EX2 4QD to consider the following matters.

P NORREY
Chief Executive

A G E N D A

PART ONE - OPEN COMMITTEE

- 1 Apologies
- 2 Minutes
Minutes of the meeting held on 24 March 2016, previously circulated.
- 3 Items Requiring Urgent Attention
Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.
- 4 Public Participation
Members of the public may representations/presentations on any substantive matter listed in the published agenda for this meeting, as set out hereunder, relating to a specific matter or an examination of services or facilities provided or to be provided

MATTERS FOR CONSIDERATION OR REVIEW

5 Enterprise Zone Spotlight Review (Pages 1 - 30)

(a) Report of the Scrutiny Officer and Chairman of the Spotlight Review (CS/16/22), attached.

(b) Report of the Head of Economy and Enterprise (EE/16/10), attached.

6 Risk Register (Pages 31 - 36)

Report of the Head of Services for Communities on the Risk Register (SC/16/8), attached.

Members are asked if they have any specific issues to raise on the register, other than general questions, please raise these with the Clerk / Scrutiny Officer prior to the meeting in order that the most appropriate officer can attend and answer those specific queries.

7 Treasury Management Stewardship Annual Report 2015/2016 (Pages 37 - 42)

Report of the County Treasurer (CT/16/60) on the Treasury Management Stewardship Annual Report 2015/2016, attached.

8 Tender Process for Highway Maintenance Contract

Head of Highways, Capital Development and Waste to report. This item is being brought to the Committee in view of their recent work and recommendations regarding the involvement of Corporate Services Scrutiny in Commissioning activity.

9 Locality Budget Annual Report 2015/2016 (Pages 43 - 46)

Report of the Head of Services for Communities (CS/16/5), attached.

10 Scrutiny Work Programme (Pages 47 - 50)

Scrutiny Officer to report.

In accordance with the previous practice, Scrutiny Committees are requested to review the list of forthcoming business (previously circulated) and determine which items are to be included in the Work Programme. The Work Programme is also available on the Council's website at <https://new.devon.gov.uk/democracy/committee-meetings/scrutiny-committees/scrutiny-work-programme/>

Members of the Committee may also wish to consider topics for future Member Development sessions.

The Committee may also wish to review the content of Cabinet Forward Plan (available at <https://new.devon.gov.uk/democracy/how-the-council-works/forward-plan/> to see if there any specific items therein the Committee might wish to explore further.

In addition, at the recent Chairs and Vice Chairs of Scrutiny meeting on 8th June, Members agreed that the Domestic Abuse and DOLS items currently included in the People's Work Programme being 'transferred' to the Corporate Services Scrutiny Committee.

Income Generation Task Group

A verbal update on the work of the Income Generation Task Group will be provided by Members of the Task Group.

MATTERS FOR INFORMATION

11 Briefing Papers, Updates & Matters for Information

Members are asked to advise the Scrutiny Officer if they wish to raise any matter or ask any question in relation to this item in order that arrangements may be made for appropriate Heads of Service or their representatives to be available.

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PUBLIC AND PRESS

Nil

Members are reminded that Part II Reports contain confidential information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership

Councillors J Brazil (Chairman), K Ball, J Berry, A Boyd, P Colthorpe (Vice-Chair), M Edmunds, G Gribble, R Hosking, R Julian, J Knight, J Owen, R Rowe, R Westlake, R Younger-Ross and J Yabsley

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

Access to Information

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Karen Strahan on 01392 382264

Agenda and minutes of the Committee are published on the Council's Website.

Webcasting, Recording or Reporting of Meetings and Proceedings

The proceedings of this meeting may be recorded for broadcasting live on the internet via the 'Democracy Centre' on the County Council's website. The whole of the meeting may be broadcast apart from any confidential items which may need to be considered in the absence of the press and public. For more information go to: <http://www.devoncc.public-i.tv/core/>

In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting. An open, publicly available Wi-Fi network (i.e. DCC) is normally available for meetings held in the Committee Suite at County Hall. For information on Wi-Fi availability at other locations, please contact the Officer identified above.

Public Participation

Devon's residents may attend and speak at any meeting of a County Council Scrutiny Committee when it is reviewing any specific matter or examining the provision of services or facilities as listed on the agenda for that meeting.

Scrutiny Committees set aside 15 minutes at the beginning of each meeting to allow anyone who has registered to speak on any such item. Speakers are normally allowed 3 minutes each.

Anyone wishing to speak is requested to register in writing with Karen Strahan (karen.strahan@devon.gov.uk) by 0900 hours on the day before the meeting indicating which item they wish to speak on and giving a brief outline of the issues/points they wish to make.

Alternatively, any Member of the public may at any time submit their views on any matter to be considered by a Scrutiny Committee at a meeting or included in its work Programme direct to the Chairman or Members of that Committee or via the Democratic Services & Scrutiny Secretariat (committee@devon.gov.uk). Members of the public may also suggest topics (see: <https://new.devon.gov.uk/democracy/committee-meetings/scrutiny-committees/scrutiny-work-programme/>)

All Scrutiny Committee agenda are published at least seven days before the meeting on the Council's website.

Emergencies

In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

Mobile Phones

Please switch off all mobile phones before entering the Committee Room or Council Chamber

If you need a copy of this Agenda and/or a Report in another format (e.g. large print, audio tape, Braille or other languages), please contact the Information Centre on 01392 380101 or email to: centre@devon.gov.uk or write to the Democratic and Scrutiny Secretariat at County Hall, Exeter, EX2 4QD.



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